

## EIA assessment criteria

A summary of the assessment criteria is shown below for each of the four accreditation levels. In the next section of this guide you will find more detailed guidance on these criteria and how to present evidence of them. The assessor will be assessing holistically for evidence of adherence to the EMCC Code of Ethics and Diversity statement and also for commitment in practice to continuing professional development.

Levels of mentor/coach accreditation	Foundation	Practitioner	Senior Practitioner	Master Practitioner
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### Practice

<b>Completed practice</b>	minimum requirements			
Length of experience	1 year (from first practising as mentor/coach)	3 years (from first practising as mentor/coach)	5 years (from first practising as mentor/coach)	7 years (from first practising as mentor/coach)
Number client contact hours	50 hours	100 hours	250 hours	500 hours
Number of clients	5 clients	10 clients	20 clients	40 clients
<b>Ongoing practice</b>	minimum requirements			
Client feedback	5 within last 12 months (ending with submission date of application)	5 within last 12 months (ending with submission date of application)	5 within last 12 months (ending with submission date of application)	5 within last 12 months (ending with submission date of application)

### Professional development

Continuous Professional Development	16 hours per year	16 hours per year	32 hours per year	48 hours per year
Mentor/coach supervision	1 hr / per quarter	1 hr / quarter	1 hr / 35 hrs practice (min quarterly)	1 hr / 35 hrs practice (min quarterly)
Reflection on practice (for EQA cert. holders who obtained cert. more than 2 years prior to EIA app. submission date)	5 items within last 12 months (ending with submission date of application)	5 items within last 12 months (ending with submission date of application)	5 items within last 12 months (ending with submission date of application)	5 items within last 12 months (ending with submission date of application)
Contribution to the profession	Membership of a professional body	Membership of a professional body	Membership of a professional body	Membership of a professional body and contributes to development of mentoring/coaching field

### Evidence of competence

Qualification/competence described in the EMCC Competence Framework (App. 3)	EQA accredited training programme at this level or higher than EIA level of application	EQA accredited training programme at this level or higher than EIA level of application	EQA accredited training programme at this level or higher than EIA level of application	EQA accredited training programme at this level or higher than EIA level of application
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